



Flexiti Financial

Flexiti has reimagined point-of-sale (POS) consumer financing to drive sales for retailers in-store and online, becoming one of Canada's leading private label credit card issuers. Through our award-winning platform, we deliver a POS financing experience across any device that is customer-centric, simple and intuitive. Without the need to integrate into existing POS systems, retail partners can easily offer the same fast and paperless financing solution across all retail locations and sales channels to increase revenue and build loyalty through repeat purchases. Flexiti's joint venture with Globalive Technology demonstrates its commitment to innovation in the payments space through the development of solutions leveraging artificial intelligence and blockchain technology. With high approval rates, innovative products and services, flexible promotional offers and a partnership-first approach, Flexiti is helping people improve their lives through better financing. For more information, visit www.flexiti.com.

Accounting Clerk (Temporary)

Flexiti Financial is looking for an Accounting Clerk to join its Accounting team. We are looking for a driven and hardworking individual for a dynamic role with a fast-growing fintech company. In support of the Assistant Controller, the Accounting Clerk will play a key role on day-to-day functions of the accounting team; day-to-day merchant settlement functions of the accounting team, various financial key report generation, preparation and maintenance of accounting and audit schedules, month end and quarter end closing support, and compliance of company policies and procedures. The role also provide backup to the AP and banking functions. We need a strong and resilient professional, with fantastic communication skills and proven business acumen.

Responsibilities

- Organize merchant settlement reports, prepare ledger entries, maintain records, and settle with merchants
- Reconcile daily customer deposits and prepare related reports
- Process ACH, wires, cheques, and online payments and deposit cheques
- Manage accounts payable and organize invoices, statements, and other relevant documents
- Coordinate with various departments to ensure all invoices are properly coded and approved
- Reconcile monthly credit card receipts with the statement
- Assist monthly and quarterly accounting schedules preparation
- Perform ad-hoc work as required

Qualifications

- Diploma or degree in Business Administration, Finance, or Accounting
- Experience with accounting software (MS-GP an asset)



- 1+ years work experience – experience in working in a team required
- Strong systems skills, including advanced Microsoft Excel
- Passion for working in a fast paced and changing environment
- Ability to consistently meet deadlines while ensuring high levels of accuracy
- Exceptional verbal and written communication skills with an emphasis on teamwork
- Strong organization skills, and the ability to be a self-starter who can work autonomously

The Perks

Below are just a few reasons why people love working here:

- Great and passionate people in a very supportive environment
- Fun offsite outings
- Comprehensive health and dental benefits
- Competitive salary; commensurate with experience